



PROJECT FUNDING GRANT APPLICATION 2026
DUE JANUARY 15, 2026

ESSENTIAL CRITERIA FOR FUNDING:

- Each applicant must be a 501(c)(3) non-profit community-based organization, or be affiliated with a tax-exempt organization, i.e. government agency.
- The organization must be located in Ventura County and/or the program must primarily serve Ventura County residents.

APPLICATIONS MUST INCLUDE:

A. Two (2) stapled, 3-hole punched sets of the following:

- Application Narrative consisting of no more than three (3) typed pages in an easily read font. Application must be signed by two members of the Board of Directors and/or the Executive Director and one Board Member. MSL Form Attached.
- Financial Information Summary and **Project Budget**. MSL Form Attached.
- Roster of organization's Board of Directors including each member's community and professional affiliations.
- Overview. MSL Form Attached.
- **Required for prior grantee**, provide a brief update (**outcomes**) on how the previous Meadowlark Service League grant was used.

B. A single copy of each of the following:

- Verification of non-profit status – 501(c)(3) letter
- Most recent **Annual Financial Statement** and current **Budget** for the organization.

C. The Meadowlark Service League must receive applications no later than January 15, 2026.

*Please E-mail one application to: plindeman51@gmail.com. This will allow the MSL Review Committee to contact you if there are questions about any part of your application.

*In addition, please Mail (USPS) Two (2) copies to: Meadowlark Service League

C/o Pam Lindeman
6454 Corte Tunitas
Camarillo, CA 93012

D. Note: Funds will not be granted for budget deficits, salaries, endowments, research or expenses of national organizations.



APPLICATION NARRATIVE - INSTRUCTIONS 2026

(To be typed as one document of no more than three pages and signed by two members of the Board of Directors and/or the Executive Director and one Board Member.)

Organization Name:

Telephone:

Address:

FAX:

Email:

Grant Application Contact:

Telephone:

Email:

Project Name:

Project Contact Person:

Executive Director:

Number of Persons Served by Organization:

Number of Persons Served by Proposed Project:

Amount of Grant Request:

Provide information on each of the following topics:

1. **Brief description of grant request.** Project name, plus a short description.
2. **Organization description.** Briefly describe the organization and its services and the approximate number of people served in the past 2 years. (If a New Organization, please note.)
3. **Community need.** Identify the need that the proposed program addresses.
4. **Population to be served.** Define and estimate the number of people and geographical areas to be served by the project. If expanding the project, provide information on prior 2 years of project.
5. **Project objectives.** Describe intended results that will address the above community needs.
6. **Timetable and description of activities.** Note steps needed to implement and/or run the proposed project.
7. **Other funding.** List any other potential sources of financial support that are likely for this project. For existing projects, include funding history.



FINANCIAL INFORMATION SUMMARY

Report for Fiscal Year: _____

Provide the following financial information summary, as reported in the organization's most recent financial statement which is being submitted with this proposal.

Income:

Service fee, charges, tuition, program income:

Government Sources: Grants: _____

Contracts/Fee for Service: _____

Contributions: Individuals: _____

Corporate/Business: _____

Foundations: _____

Other: _____

Total: _____

Expenses:

Program Services _____

Fundraising & financial development costs: _____

Administrative & general office costs: _____

Other: _____

Total _____

Note: Funds will not be granted for budget deficits, salaries, endowments, research or expenses of national organizations.



PROJECT BUDGET

Organization Name:

Project Name:

Anticipated project costs:

Total Cost

MSL Grant Request

Development Costs
(List and explain)

Equipment/Supplies
(List and explain)

Other Costs
(List and explain)
**** See exclusions on page 1 (D)**

Project Budget Total:

Other Funding (List amount and source of pending funds or expected funds to be received from other sources:

Total funding from other sources:

TOTAL PROJECT BUDGET:

TOTAL GRANT REQUESTED FROM MSL:



OVERVIEW

Organization Name: _____ **Years of Service/Operation:** _____

☐ **New Application** or ☐ **Repeat Application** **Amount Requested:** _____

Primary Source of Funding – insert percentage:

_____ % Fundraising
_____ % Foundations

_____ % Individuals/Businesses
_____ % Government (including local entities)

Value of Project Funding Request vs Total Budget.

\$ _____ is _____ % of total budget \$ _____ is _____ % of **project** budget

Paid Employees vs. Volunteers:

_____ full-time employees # _____ part-time employees
_____ contract employees # _____ volunteers

Is your Board an all-volunteer Board? ☐ Yes ☐ No

Additional pertinent staffing information:

-

Use of Funds: Be specific. Be brief. Use bullet format.

(Note: Funds will not be granted for budget deficits, salaries, endowments, research or expenses of national organizations.)

- **Project** funds will be used to:

Other Factors and Comments: May include additional pertinent information not covered in application. Use bullet format.