**Meadowlark Service League**

**25**th **Annual**

**Charity Luncheon & Tennis/Pickleball Tournament**

**March 6, 2023**

**Merchandise & Craft Vendor Registration Information**

**Description of the Event:**

* Luncheon, Tennis/Pickleball Tournament, Live/Silent Auctions and Boutique Shopping - Monday, March 6,2023.
* Luncheon and Boutique at Las Posas Country Club, Camarillo.
* Tennis/Pickleball Tournament: 8:30 a.m. to 11:30 a.m. Las Posas and Spanish Hills CC’s Courts.
* Luncheon/Shopping Event: 10:30 a.m. to 2:30 p.m. (Lunch at 12:45 a.m.)
* 2021-2022 MSL raised and distributed $270, 000 in scholarships for High School graduates and grants to 30 Ventura County based non-profit organizations. Funds are raised annually from three major events that include A Taste of Camarillo Wine, Brew & Food Festival, Wine Auction Gala and the Charity Luncheon & Tennis/Pickleball Tournament.
* Luncheon Attendance approximately 150 – 175 ladies. Boutique is open to the public from 10:30 a.m. to 2:30 p.m.

**Vendor Fees and Requirements:**

* The basic Vendor Fee is $100. It includes one 8 ft. table **OR** one rack space. There is an additional fee of $50 for each extra table and/or rack space requested. For example, a vendor who requires one table and plans to bring two racks would pay $200. ($100 for the basic Vendor Fee, which includes one 8’ table plus $100 for space for two racks.)
* Percentage: **Vendor to pay 15% of gross sales to Meadowlark Service League at conclusion of event.**
* Silent or Live Auction Item: Vendor to donate item (not a gift certificate) that represents your booth (minimum value of $50) for the Silent or Live Auction. If you are a clothing vendor please donate accessories. **Donated item must be brought to Vendor registration on March 6, 2022 at Las Posas Country Club. Please provide a written description to Pam Lindeman via text 805-443-8545 or email** **plindeman51@gmail.com** **prior to the event if possible. Item and description with value must be provided during boutique set-up.**
* Electricity must be requested in advance. There is a charge of $20 for an electrical connection.

Vendor will supply extension cord. (You are to provide your own additional lighting if needed)

* Please bring your own lunch.

**Additional Vendor Information:**

* Space is limited and will be allocated on a first come, first served basis. **(See waiver on application).**
* **Registration is only available online at MeadowlarkServiceLeague.org.** Vendor must supply merchandise description at time of Registration. Payment must be made online to reserve a space.
* **No refunds available after Friday, February 17, 2023.**
* Set-up time: 8 a.m. – 10 a.m., **vendors must be set-up and open for business by 10:30 a.m.**

and remain open until 2:30/3:00 p.m. **(Lunch will be served at 12:45 p.m. to Paid Guests only).**

* MSL will provide tables. For each table, MSL will also supply table linens and 2 chairs.
* Vendor is responsible to collect payment (taxes included) from shoppers. Vendor will supply all merchandise and shopping bags.
* For more information, please contact Pam at 805-443-8545 or email plindeman51@gmail.com.

**Meadowlark Service League**

**25th Annual**

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**Merchandise & Craft Vendor Registration Form**

**Monday, March 6, 2023 from 10:30 a.m. to 2:30 p.m.**

**Las Posas Country Club, Camarillo, CA**

**Business Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Contact Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City/State/Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Merchandise Description:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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***VENDOR RESPONSE***

Vendor space is limited; we are accepting applications on a first come, first served basis.

 \_\_\_ $100 Vendor Fee, including one 8 ft. table **OR**  $\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_ $100 Vendor Fee, including space for one rack $\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_ Number of additional 8’ tables x $50 per table $\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_ Number of additional rack spaces required x $50 per rack space $\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_ $20 fee for electrical connection $\_\_\_\_\_\_\_\_\_\_\_\_

 Total of Advance Vendor fees $\_\_\_\_\_\_\_\_\_\_\_\_

**Payment is made online at the time of registration.**

**Register online no later than February 20, 2023.**

**In addition to the above fees, each vendor is required to pay 15% of gross sales to the Meadowlark Service League at the conclusion of the event, and to donate an item (minimum value of $50 - not a gift certificate) that represents your booth and is suitable for the Silent or Live Auction. If you are a clothing vendor please donate accessories. Vendor donation must be brought to Vendor Registration on March 6, 2023 as soon as possible.**

Waiver: Meadowlark Service League (MSL) reserves the right to refuse any vendor or application for any reason, such as striving for a variety of merchandise by limiting the amount of vendors with merchandise of one specific product. If this should occur the fee will be refunded. Please do not bring any illegal/knock-off products to sell at this event. MSL or any of the sponsors shall not be held responsible for any loss or damage due to fire, accident, theft, weather, or any other loss or injury whatsoever. Spaces are not insured by MSL. Vendor assumes full liability for protection, care or maintenance of exhibitor’s property.

**All proceeds benefit local Ventura County Charities**