

Meadowlark Service League
Annual Charity Luncheon & Tennis Tournament Boutique
Monday, March 8, 2021

Information and Acknowledgement for Merchandise and Craft Vendors

READ AND SIGN this Acknowledgement form.

COMPLETE THE FOLLOWING APPLICATION: Boutique will be hosted at Las Posas Country Club at 955 Fairway Drive, Camarillo.

DO NOT APPLY if you do not have inventory for the event as it is not for future contracts.

- Boutique sale located in the front area (outside) of Las Posas Country Club in Camarillo.
- The Boutique will be open from 10:30 a.m. until 3:30 p.m.
- The Boutique will be advertised to the public in advance. Accepted vendors will be asked for publicity photos.
- Boutique will take place in coordination with the tennis/pickleball tournament/luncheon. 120 women will attend the event. MSL will advertise extensively to draw additional shoppers.

ALL DOCUMENTS AND PAYMENTS ARE DUE WITH THE APPLICATION. NO EXCEPTIONS.

ALL SPACES OUTSIDE:

Standard Space:	\$100	(1) 10' x 10' single space
Premium Space:	\$175	(1) 20' x 10' double space

OTHER:

Electrical connection:	\$20
Tables & Chairs:	Must be provided by vendors.

Canopies/Umbrellas **Must be provided by vendors.** If this is impossible, a 10 x 10 easy-up will be provided for you but must be paid for in advance...\$30/canopy

- **Percentage: Vendor pays 15% of gross sales to Meadowlark Service League at conclusion of event. Be prepared to provide cash or check.**
- **Read and sign this Acknowledgement form; complete the Application; return form with payment. Applications will be accepted based on date of receipt of payment and are subject to MSL approval.**
- **Once you are accepted to the boutique, because of the time frame, refunds are only available if "rain all day" on day of event.**

Set-up time: 8 a.m. – 10:15 a.m. Vendors must be totally ready for business by 10:30 a.m., and open until close at 3:30 p.m.

Vendors will supply all merchandise, table linen, shopping bags, canopies (they must be secured) and tables/chairs as needed in addition to the above requirements.

Signature of Applicant _____ Date _____

For more information, please call or text Barbara Hemmens (805) 377-4616 or email bjhemmens@gmail.com.

Boutique Application
Merchandise & Craft Vendor Registration Form

Monday, March 8, 2021 from 10:30 a.m. to 3:30 p.m.

www.MeadowlarkServiceLeague.org

Business Name: _____ Contact Name: _____

Address: _____ City/State/Zip _____

Email: _____ Cell #: _____

Merchandise Description: _____

Vendor space is limited; we are accepting applications on a first come basis subject to MSL approval.

VENDOR RESPONSE

In addition to the Space Fee, each vendor is required to pay 15% of gross sales to the Meadowlark Service League at the conclusion of the event.

_____ Standard Space:	\$100	10' x 10' single	\$ _____
_____ Premium Space:	\$175	20' x 10' double	\$ _____
_____ Electrical Connection	\$ 20		\$ _____
_____ Rental Canopy	\$ 30 each	___ canopy @ \$30	\$ _____

Total Enclosed - make check payable to Meadowlark Service League \$ _____

VENDORS PROVIDE ALL THEIR NEEDS—CANOPY (SECURED), TABLES, CHAIRS, LINENS, ETC.
REFUNDS FOR SPACE FEE ONLY “IF RAIN ALL DAY”.

Waiver: Meadowlark Service League (MSL) reserves the right to refuse any vendor application. Should this occur, your payment will be refunded to you. MSL or any of the sponsors shall not be held responsible for any loss or damage due to fire, accident, theft, weather, or any other loss or injury whatsoever. Spaces are not insured by MSL. Vendor assumes full liability for protection, care or maintenance of vendor’s property.

Please sign, acknowledging that you have read all of the information, rules and regulations and agree to be bound by this contract.

Vendor Signature

Date

**RETURN ALL FORMS AND DOCUMENTS WITH YOUR CHECK PAYABLE TO:
MEADOWLARK SERVICE LEAGUE**

MAIL TO: Barbara Hemmens, 2816 Golf Villa Way, Camarillo, CA 93010

For further information: 805-983-4575 or email bjhemmens@gmail.com.